

1. Sustainability Committee Meeting Agenda

Documents:

[01.22.2020 SC AGENDA.PDF](#)

1.I. Sustainability Committee Meeting Agenda Packet

Documents:

[01.22.2020 SC AGENDA PACKET.PDF](#)

**Sustainability Committee**  
*Special Meeting Notice and Agenda*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Wednesday, January 22, 2020**  
**6:30 pm**

- I. Call to Order and Roll Call
  
- II. Public Comment – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.
  
- III. General Business
  1. Approve the Minutes from the December 9, 2019 and January 13, 2020 Sustainability Committee meetings.
  2. Committee Member Reports.
  3. Discussion and Possible Action Regarding Community Sustainability Survey.
  4. Wrap up and Next Steps.
  
- IV. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or [bchang@cross-plains.wi.us](mailto:bchang@cross-plains.wi.us).

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# **Sustainability Committee**

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, December 9, 2019**

**6:00 pm**

I. **Call to Order, Roll Call, and Pledge of Allegiance**

*The meeting of the Cross Plains Sustainability Committee was called to order at 6:05 pm.*

*Present: Committee members Melissa Gavin, John Burandt, Steve Douglas, Michael Pomykalski, and Kevin Thusius*

*Also present: Village Administrator/Clerk Bill Chang.*

II. **Public Comment** – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

*There were no public comments.*

III. **General Business**

1. Approval of the November 11, 2019 Sustainability Committee Minutes.

*A motion was made by Thusius, second by Burandt, and unanimously carried by the Sustainability Committee to approve the amended November 11, 2019 Sustainability Committee minutes.*

2. Update on meeting with Kelly Hilyard, Middleton Sustainability Coordinator.

*Gavin and Chang provided an update on regarding their meeting with Kelly Hilyard and how the Middleton Sustainability Committee established their initiatives. There was discussion to bring a resolution for surveying the community and developing a path towards a sustainability plan.*

3. Update on Small Solar Energy System Conditional Use Permit Applications.

*Chang provided an update on the six conditional use permit applications for roof solar systems.*

4. Discussion on Village Ordinances Impacting Sustainability.  
*Tabled to the next meeting.*

5. Next Steps  
*Chang will draft a sample resolution for issuing survey on a sustainability plan. Continue discussion on solar ordinances.*

IV. Adjournment

*A motion was made by Pomykalski, seconded by Thusius, and unanimously carried by the Sustainability Committee to adjourn. Meeting ended at 6:50 pm.*

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meetings Law.

Respectfully submitted,

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Bill Chang  
Village Administrator/Clerk

# **Sustainability Committee**

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, January 13, 2020**

**6:00 pm**

I. Call to Order, Roll Call, and Pledge of Allegiance

*The meeting of the Cross Plains Sustainability Committee was called to order at 6:04 pm.*

*Present: Committee members Melissa Gavin, John Burandt, Steve Douglas and Michael Pomykalski.*

*Also present: Village Administrator/Clerk Bill Chang.*

II. Public Comment – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

*There were no public comments.*

III. General Business

1. Committee Member Report Outs.

*Chang reported that there have been seven residential solar conditional use permits filed with the Village in the last two months. Chang also reported that the Middleton Times-Tribune would like to do a piece on the increase of solar projects in Cross Plains and Middleton.*

*Gavin reported that the Town of Vermont is holding a three series sustainability workshop, with the first one on February 25<sup>th</sup> at Wisconsin Heights.*

*Burandt reported that he was at the Madison Home Expo and noticed the increase presence of geothermal products.*

2. Discussion and Possible Action on Draft Resolution to Create a Sustainability Plan.

*A motion was made by Pomykalski, seconded by Burandt, and unanimously carried by the Village Board, to approve the Sustainability Committee Resolution 01-2020: Resolution to Recommend to the Village of Cross Plains Board of Trustees to Adopt a Resolution Implementing Changes Related to Climate Change and Environmental Stewardship to Create a More Sustainable Village.*

3. Discussion on Village Ordinances Impacting Sustainability.

*Chang had spoken with the Village Attorney and Planner about amending the Village's solar zoning language as part of a larger rewrite of the Village's Conditional Use Permit process within the Zoning Code.*

4. Wrap up and Next Steps.

*A special meeting was set for January 22<sup>nd</sup> to discuss survey questions assuming that the Committee will get the go ahead to issue surveys. The January 22<sup>nd</sup> meeting will also set a timeline for implementation and identify outside sources for assistance.*

*Chang stated that he would review the application material and submit a preapplication to the American Planner's Association for assistance for sustainability planning.*

IV. Adjournment

*A motion was made by Burandt, seconded by Douglas, and unanimously carried by the Sustainability Committee to adjourn. Meeting ended at 7:49 pm.*

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meetings Law.

Respectfully submitted,

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Bill Chang  
Village Administrator/Clerk