

Sustainability Committee

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, July 13, 2020

6:00 pm

This meeting was conducted virtually.

I. **Call to Order and Roll Call**

The meeting of the Cross Plains Sustainability Committee was called to order at 6:03 pm.

Present: Committee members Melissa Gavin, Steve Douglas, Kevin Thusius, John Burandt and Michael Pomykalski.

Also present: Village Administrator/Clerk Bill Chang.

- II. **Public Comment** – This is an opportunity for anyone to address the Sustainability Committee. *Please observe the time limit of 3 minutes.* While the Sustainability Committee encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

There were no comments.

III. **General Business**

1. Committee Member Report Outs.

Chang reported that he is working with the Village Attorney on amending the zoning ordinance and that changes to residential solar permitting will be a part of the changes.

Chang reported that nothing much has moved on an application for Green Tiers Community but he is monitoring newsletters and emails from the group. The push to address this may be postponed because of limited resources and time limits.

2. Discussion and Possible Approval of the June 18, 2020 Sustainability Committee Minutes.

There was a motion by Thusius, seconded by Pomykalski, and unanimously carried by the Sustainability Committee, to approve the June 18, 2020 Sustainability Committee minutes.

3. Discussion and Possible Action on Survey Study.

Following discussion, the Committee to work to draft a written report and short presentation for the Village Board August meeting.

4. Discussion and Possible Action Regarding the Development of a Sustainability Plan.

The Committee discussed drafting a sustainability plan and identified the following phases.

- *Gathering information*
- *Drafting of a plan*
- *Public comment*
- *Refinement*
- *Adopting plan*
- *Implementation*

5. Discussion and Possible Action of Future Status of the Sustainability Committee.

The Committee recommended that this item be added to the Village Board's agenda to reappoint the committee for the upcoming year.

6. Discussion and Possible Action Regarding Solar Farms.

The Committee reviewed areas in and around the Village for possible solar farm locations. Chang will review the locations against existing future use mapping and official mapping.

7. Discussion on Sol Smart Designation and Base Line Survey.

Chang shared that he will be reviewing this Base Line Survey and identifying standards with SolSmart.

8. Discussion of Platform for External Communications: Webpage Development.

There was a discussion regarding set up a possible webpage. Chang shared examples of other municipal sustainability websites.

9. Discussion of Wrap up and Next Steps.

Items for the next meeting should include:

- *Discussion of ideas for the website and resources*
- *Draft/ discuss a year in review report and draft sustainability plan.*

IV. Adjournment

A motion was made by Thusius, seconded by Douglas, and unanimously carried by the Sustainability Committee, to adjourn. Meeting ended at 8:00 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meetings Law.

Respectfully submitted,

A handwritten signature in black ink that reads "Bill Chang". The signature is written in a cursive style with a large, looped initial "B".

Bill Chang
Village Administrator/Clerk