

# **Village of Cross Plains Board of Trustee Meeting**

## *Special Meeting Minutes*

Village Hall  
2417 Brewery Rd  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, January 10, 2022**

**6:00 pm**

The video link to this meeting can be found at: <https://www.youtube.com/watch?v=96sOPfdjvFI>

**I. Call to Order**

President Lengfeld called the Village Board meeting to order at 6:00 PM.

**II. Roll Call**

Present: Trustees Bill Brosius, Kevin Thusius, Michael Pomykalski, Andy Hartman, Judy Ketelboeter, and President Jay Lengfeld.

Absent: Trustee Doug Brunner.

Also Present: Village Administrator Bill Chang, Village Clerk Bobbi Zauner, and Parks and Recreation Director Michael Axon.

Present via teleconference and/or web meeting: Chief of Police Tony Ruesga and Tom Kourakis.

**III. Pledge of Allegiance**

Everyone joined in on the Pledge of Allegiance.

**IV. Public Comment – None.**

**V. Report of Village Officers**

1. **Village President** – None.

2. **Village Vice President** – None.

3. **Other Trustee Reports** – None.

4. **Village Administrator** – None.

5. **Other Reports** – None.

## VI. General Business

### 1. **Discussion and Possible Action Regarding an Ordinance – Emergency Management Director.**

Following an overview by President Lengfeld, a motion was made by Trustee Ketelboeter and second by Trustee Pomykalski to approve an ordinance to repeal and recreate sections 10.04(d)(10) and 12.02(a) of the Village of Cross Plains Code of Ordinances Concerning the Appointment of the Emergency Management Director. Following discussion, a voice vote was called. Motion carries, 6-0.

### 2. **Discussion and Possible Action Regarding the Village Administrator/Economic Development and Tourism Director Recruitment Process.**

Following discussion, a motion was made by Trustee Brosius, second by Trustee Hartman, and unanimously carried by the Village Board to adopt the Timeline for Hiring the new Village Administrator with the changes discussed.

Following discussion, a motion was made by Trustee Brosius and second by Trustee Ketelboeter to accept the Village Administrator Application Score Sheet with the changes discussed. Following discussion, a voice vote was called. Motion carries, 6-0.

## VII. Future Agenda Items

### 1. **Zoning Ordinance Amendment Regarding Maximum Garage Width Ratios.**

Administrator Chang reported that the Plan Commission would be holding a Public Hearing on Monday, February 7, 2022 regarding a zoning ordinance amendment regarding maximum garage width ratios. The Village Board will discuss and take possible action on this topic during a Special Meeting on Tuesday, February 8, 2022.

### 2. Trustee Brosius requested a discussion at the February Village Board meeting on Village Trustee wages.

## VIII. Closed Session

### 1. **The Village Board will meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” – Negotiating the terms for the Interim Village Administrator.**

A motion was made by Trustee Ketelboeter and second by Trustee Hartman, to meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Regarding Negotiating the terms for the Interim Village Administrator. A roll call vote was requested YES – Trustees Ketelboeter, Brosius, Pomykalski, Thusius, Hartman, and President Lengfeld. NO – None. Motion carries, 6-0.

#### A. **Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Thusius, second by Trustee Ketelboeter, and unanimously carried by the Village Board to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

#### B. **Possible Action Regarding the Interim Village Administrator.**

A motion was made by Trustee Thusius, second by Trustee Hartman, and unanimously carried by the Village Board to authorize President Lengfeld to sign a resolution to hire Mike Axon as the Interim Village Administrator per the terms set out in Mr. Axon’s proposal.

2. The Village Board will meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Negotiating the Purchase of Property for Public Use or Development.

A motion was made by Trustee Hartman and second by Trustee Brosius, to meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Regarding Negotiating the Purchase of Property for Public Use or Development. A roll call vote was requested YES – Trustees Ketelboeter, Brosius, Pomykalski, Thusius, Hartman, and President Lengfeld. NO – None. Motion carries, 6-0.

**A. Reconvene in Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Brosius, second by Trustee Hartman, and unanimously carried by the Village Board to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

**B. Possible Action Regarding the Purchase of Property for Public Use or Development.**

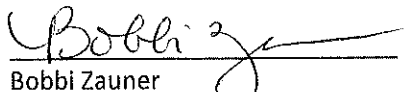
A motion was made by Trustee Thusius, second by Trustee Brosius, and unanimously carried by the Village Board to move forward with the negotiation process on acquiring land by the Village after the minor adjustments are made to the option to purchase.

**IX. Adjournment**

A motion was made by Trustee Thusius, second by Trustee Hartman, and unanimously carried by the Village Board to adjourn. The meeting ended at 7:49 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,

  
Bobbi Zauner  
Finance Director/Clerk