

# **Village of Cross Plains Board of Trustee Meeting**

## *Regular Meeting Minutes*

Village Hall  
2417 Brewery Road  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, January 24, 2022**

**6:00 pm**

The video link to this meeting can be found at: <https://www.youtube.com/watch?v=OKIHgRP8nAg>

**I. Call to Order**

President Lengfeld called the Village Board meeting to order at 6:00 PM.

**II. Roll Call**

Present: Trustees Doug Brunner, Michael Pomykalski, Kevin Thusius, Andy Hartman, Judy Ketelboeter, President Jay Lengfeld, and Trustee William Brosius (arrived at 6:01).

Absent: None.

Also Present: Interim Village Administrator Michael Axon, Village Clerk Bobbi Zauner, and Beth Hamilton.

Present via teleconference and/or web meeting: Chief of Police Tony Ruesga, Brian Berquist and Evan Chambers from Town and Country Engineering, Angie Christianson of Veridian Homes, Kevin Murphy, Jed Henry, Bria Robinson, Casey FitzRandolph, Tim Hillebrand, and Becky Ward.

**III. Pledge of Allegiance**

Everyone joined in on the Pledge of Allegiance.

**IV. Public Comment – None.**

**V. Ceremony**

**1. Presentation of Post-Humous Award to the Late Charles Ranford “Randy” Case II.**

Vice President Judy Ketelboeter presented a post-humous award in honor of the late Randy Case to Beth Hamilton for his years of service on the Plan Commission and the Zoning Board of Appeals.

**VI. Consent Agenda**

**1. Approve Minutes of Regular Village Board Meeting Held on December 27, 2021.**

**2. Approve Minutes of the Special Village Board Meeting Held on January 10, 2022.**

3. Approve Total Disbursements from 12/17/2021 through 01/13/2022 in the amount of \$2,838,079.45 as follows:

- 110 – General Fund: \$2,415,639.24
- 120 – Capital Fund: \$137,818.42
- 130 – Library Fund: \$39,814.65
- 150 – Debt Svc Fund: \$0.00
- 310 – TID Fund: \$0.00
- 660 – Water Fund: \$211,057.61
- 670 – Sewer Fund: \$33,749.53

4. Approval of Resolution 2022-01 Budget Amendment 2021-3.

5. Approval of Sewer Adjustment Request for 2307 Church Street.

6. Approve Pay Request #4 for Municipal Well & Pump – Well #3 Drilling Contract in the amount of \$30,867.45.

A motion was made by Trustee Brunner, second by Trustee Brosius, and unanimously carried by the Village Board to approve the Consent Agenda as presented.

## VII. Report of Village Officers

### 1. Village President

A. President Lengfeld reported that he met with outgoing Administrator Chang and Interim Administrator Axon regarding the transition and current projects in the Village.

2. Village Vice President – None.

3. Other Trustee Reports – None.

### 4. Village Administrator

A. Interim Administrator Axon reported that his first day on the job went as expected.

5. Other Reports – None.

## VIII. General Business

### 1. Discussion and Possible Action Regarding the “Class B” Liquor License Application for Alejandra and Yerwints, LLC (Reyes Tacos).

A motion was made by Trustee Brunner, second by Trustee Ketelboeter, and unanimously carried by the Village Board to grant the liquor license to Alejandra and Yerwints, LLC.

### 2. Discussion and Possible Action Regarding the Continuance of Police Officer Funding.

Following an overview by President Lengfeld, a motion was made by Trustee Ketelboeter, second by Trustee Brosius, and unanimously carried by the Village Board for the continuance of police officer funding.

3. **Discussion and Possible Action to Bid the Well #3 Wellhouse Construction Contract.**  
Evan Chambers of Town and Country Engineering advised the Board that bids may come in higher than anticipated due to material and labor shortages, and the scope of the project may then need to be adjusted. No action was taken.
4. **Discussion and Possible Action Regarding a Resolution to Accept Stormwater Infrastructure in the Glacier Ridge Subdivision and Reduce the Surety Bond Amount.**  
Following an overview by Brian Berquist of Town and Country Engineering, no action was taken.
5. **Discussion and Possible Action Regarding Cluster Box Unit Locations for Creek Crossing at St Francis Subdivision.**  
Following an overview by Axon and President Lengfeld and discussion, a motion was made by Trustee Thusius and second by Trustee Brosius to keep the Final Plat as is. A roll call vote was called. YES – Trustees Brosius, Thusius, Brunner, Pomykalski, Hartman, Ketelboeter, and President Lengfeld. NO – None. Motion carries, 7-0.
6. **Discussion and Possible Action Regarding the C&C Services Contract for Library Roof Replacement and Repairs.**  
Following an overview by Berquist and discussion, no action was taken.
7. **Discussion and Possible Action Regarding the Park and Playground Location on Evergreen Parkway.**  
Following an overview by Parks and Recreation Director Michael Axon, a motion was made by Trustee Brosius and second by Trustee Brunner to approve Exhibit E. Following discussion, a voice vote was called. Motion carries, 7-0.
8. **Discussion and Possible Action Regarding an Ordinance to Repeal and Recreate Chapter 63 Regarding Waste Management.**  
Following an overview by Axon, a motion was made by Trustee Brunner, second by Trustee Thusius, and unanimously carried by the Village Board to repeal and recreate Chapter 63 of the Village Ordinances Regarding Waste Management as presented.
9. **Discussion and Possible Action to Appoint the Village Hall/Police Station Planning Subcommittee.**  
President Lengfeld presented the nominations to the Village Hall/Police Station Planning Subcommittee. A motion was made by Trustee Brosius and second by Trustee Brunner to approve the nominations. Following discussion, a voice vote was called. Motion carries, 7-0.

**IX. Future Agenda Items**

1. Trustee Brosius requested discussion and possible action regarding an increase in Village Board wages.
2. Trustee Hartman requested discussion and possible action regarding chicken coops. This has been referred to the Plan Commission.

**X. Closed Session**

1. The Village Board will meet in Closed Session pursuant to 19.85(1)(c) of Wisconsin Statutes, "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." – Deliberations Regarding Village Administrator Applications.

A motion was made by Trustee Ketelboeter and second by Trustee Brosius, to meet in Closed Session pursuant to 19.85(1)(c) of Wisconsin Statutes, "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Deliberations Regarding Village Administrator Applications. A roll call vote was requested. YES – Trustees Ketelboeter, Brosius, Pomykalski, Brunner, Hartman, and President Lengfeld. NO – None. Motion carries, 7-0.

**A. Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Brosius, second by Trustee Thusius, and unanimously carried by the Village Board, to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

**B. Possible Action Regarding the Village Administrator Applications.**

No action was taken.

- 2. The Village Board will meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Negotiating the Purchase of Property for Public Use or Development.**

A motion was made by Trustee Brosius and second by Trustee Hartman to meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Regarding negotiating the purchase of property for public use or development. A roll call vote was requested. YES – Trustees Ketelboeter, Brosius, Pomykalski, Thusius, Brunner, Hartman, and President Lengfeld. NO – None. Motion carries, 7-0.

**A. Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Brunner, second by Trustee Pomykalski, and unanimously carried by the Village Board, to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

**B. Possible Action Regarding the Purchase of Property for Public Use or Development.**

No action was taken.

- 3. The Village Board will meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Deliberating the purchase of properties for a Solar Farm.**

A motion was made by Trustee Pomykalski and second by Trustee Brosius, to meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Regarding deliberating the purchase of properties for a Solar Farm. A roll call vote was requested YES – Trustees Pomykalski, Thusius, Brunner, and President Lengfeld. NO – None. Motion carries, 7-0.

**A. Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Thusius, second by Trustee Hartman, and unanimously carried by the Village Board, to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

**B. Possible Action Regarding Properties for a Solar Farm.**

No action was taken.

XI. Adjournment

A motion was made by Trustee Ketelboeter, second by Trustee Hartman, and unanimously carried by the Village Board to adjourn. The meeting ended at 7:09 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,



Bobbi Zauner  
Finance Director/Clerk