

# Village of Cross Plains Finance Advisory and Enhancement Committee

## *Regular Meeting Minutes*

**Wednesday, February 1, 2023**

**6:30 pm**

The video link to this meeting can be found at: <https://www.youtube.com/watch?v=xFx5CF7B1w>

**I. Call to Order and Roll Call**

The meeting of the Village of Cross Plains Finance Advisory and Enhancement Committee was called to order at 6:30 p.m.

Present: Committee members Deb Cutler, Tim Hillebrand, Jed Henry, Michael Pomykalski and Jay Lengfeld.

Absent: None.

Also present: Bobbi Zauner (Finance Director).

**II. Public Comment – None.**

**III. Reports**

**1. Committee Chairperson**

Lengfeld reported that the vacant seat on the Finance Advisory & Enhancement Committee will be filled by John Burandt beginning in March

**2. Committee Members – None.**

**3. Finance Director**

Zauner reported that the fieldwork for the Village's 2022 audit has been completed and went well.

**IV. General Business**

**1. Discussion and possible approval of the January 4, 2023 Finance Advisory and Enhancement Committee Minutes.**

A motion was made by Hillebrand, second by Henry, and unanimously carried to approve the January 4, 2023, Finance Advisory and Enhancement Committee meeting minutes.

**2. Discussion and possible action regarding report on Transportation Utilities and Wheel Tax.**

Cutler presented a report on Transportation Utilities and Wheel Tax. Following discussion, Zauner will edit the report to include an example and put it in a format to present to the Village Board. Updated report will be brought back to March meeting for approval.

**3. Discussion and possible action regarding adding Economic Development initiatives to Finance Committee functions.**

Following an overview by Lengfeld and discussion, no action was taken.

**4. Discussion and possible action regarding Segregation of Duties comment in annual audit report.**

Following an overview by Lengfeld and discussion, no action was taken.

**V. Future Agenda Items**

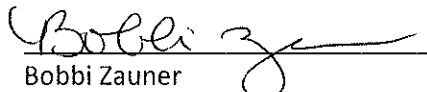
Cutler requested a discussion on the Village's Sewer Adjustment Policy.

**VI. Adjournment**

A motion was made by Henry, second by Cutler, and unanimously carried by the Finance Advisory and Enhancement Committee to adjourn at 7:43 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,

  
Bobbi Zauner  
Finance Director/Clerk