

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Minutes

Village Hall
2417 Brewery Road
Cross Plains, WI 53528
(608) 798-3241

Monday, March 28, 2022

6:00 pm

The video link to this meeting can be found at: <https://www.youtube.com/watch?v=57J-70nqOQQ>

I. **Call to Order**

President Lengfeld called the Village Board meeting to order at 6:02 PM.

II. **Roll Call**

Present: Trustees William Brosius, Kevin Thusius, Doug Brunner, Michael Pomykalski, Andy Hartman, Judy Ketelboeter, and President Jay Lengfeld.

Absent: None.

Also Present: Village Administrator Brian Mooney, Parks and Recreation Director Michael Axon, Village Clerk Bobbi Zauner, Chief of Police Tony Ruesga, and David Ferris of Ehlers Public Financial Advisors.

Present via teleconference and/or web meeting: Brian Berquist of Town & Country Engineering, Jon Callaway from American Transmission Co., Kevin Murphy, Jed Henry, and Joe Pertzborn.

III. **Pledge of Allegiance**

Everyone joined in on the Pledge of Allegiance.

IV. **Public Comment**

1. An email was read from Graham Callis (no address provided) regarding the site options for a new Village Hall and Police Station. Callis supports the Bourbon Rd site.
2. An email was read from Eric Borchardt of 2612 Twin Pine St regarding the site options for a new Village Hall and Police Station. Borchardt supports the Bourbon Rd site if a new Police Station and Village Hall are necessary, but would rather see the Village install a new pool or splash pad instead.

V. **Consent Agenda**

1. Approve Minutes of Regular Village Board Meeting Held on February 28, 2022.
2. Approve Minutes of the Special Village Board Meeting Held on March 14, 2022.

3. Approve Total Disbursements from 02/25/2022 through 03/24/2022 in the amount of \$553,424.39 as follows:
 - 110 – General Fund: \$141,859.09
 - 120 – Capital Fund: \$6,457.75
 - 130 – Library Fund: \$8,016.73
 - 150 – Debt Svc Fund: \$320,000.00
 - 310 – TID Fund: \$0.00
 - 660 – Water Fund: \$41,015.86
 - 670 – Sewer Fund: \$36,074.96
4. Approve the Special Event Permit for the Knights of Columbus, Norm Esser Memorial Run/Walk, for June 18,2022.
5. Approve Resolution to Authorize Village Administrator to Apply for and Manage WDNR Stormwater Runoff Grants.
6. Approve the Operator’s License and Agent Change for Kwik Trip Class A Alcohol License.
7. Approve the contract with Paul Davis Construction for Rosemary Garfoot Public Library Repairs.
8. Approve the Temporary Class “B” License for Cross Plains Home Talent for May 15, 2022 – August 14, 2022.
9. Approve the Temporary “Class B” License for Cross Plains Area Chamber of Commerce for May 7, 2022.
10. Approve the Temporary Operator License for Amy Helt for the Wine Walk.
11. Approve the Temporary Operator License for Charles Tupa for the Wine Walk.
12. Approve the Temporary Operator License for Ellen Bernards for the Wine Walk.
13. Approve the Temporary Operator License for Glen Wipperfurth for the Wine Walk.
14. Approve the Temporary Operator License for Michael Grzenia for the Wine Walk.
15. Approve the Temporary Operator License for Amy Roen-Kim for the Wine Walk.
16. Receive the 2021 Cash and Investment Report.
17. Receive the 2021 4th Quarter Financial Report.

A motion was made by Trustee Brunner and second by Trustee Brosius to approve the Consent Agenda as presented. A voice vote was called. Motion fails, 0-7.

A request was made by President Lengfeld to move Consent Agenda Items #5 & #7 to the General Business section of the Agenda. A motion was made by Trustee Brosius, second by Trustee Hartman, and unanimously carried by the Village Board to approve the Consent Agenda as amended.

VI. Report of Village Officers

1. Village President – None.

2. Village Vice President

- A. Vice President Ketelboeter reported that the Lions Club and Chamber of Commerce will be holding Trout Days, including a Wine Walk, on May 7, 2022.
- B. Ketelboeter also reported that the Chamber will be bringing back the Memorial Day Chicken BBQ this year and is looking for volunteers.

3. Other Trustee Reports

- A. Trustee Brunner reported that the Chamber's Annual Meeting and Dinner held on March 24 was well attended.
- B. Trustee Thusius thanked the Village Board and said that it had been a pleasure to serve the community for the past 2 terms.
- C. Trustee Ketelboeter congratulated Chief of Police Tony Ruesga for being elected to the Chamber of Commerce Board of Directors.
- D. Trustee Brosius said that it has been an excellent experience to serve on the Village Board.
- E. Trustee Thusius thanked Trustees Thusius and Brosius for their time serving on the Village Board.

4. Village Administrator

- A. Administrator Brian Mooney thanked the Board for the opportunity to serve as the new Village Administrator/Economic Development and Tourism Director.

5. Other Reports

- A. Finance Director/Clerk Bobbi Zauner provided information regarding the following:
 - i. Spring Election is on Tuesday, April 5 at the Rosemary Garfoot Public Library.
 - ii. Testing of voting equipment will be on Wednesday, March 30, at 10:00 AM at Village Hall.
 - iii. Open Book will be on Monday, April 18 from 11 AM – 1 PM via phone/virtual/email appointments only.
 - iv. Board of Review will be on Monday, June 6 from 5 PM – 7 PM.
 - v. Joint Review Board for the annual TID meeting will be on Wednesday, September 14th at 6:00.
- B. Zauner thanked outgoing Trustees Thusius and Brosius for their service. She also thanked Michael Axon for serving as the Interim Village Administrator, and welcomed new Administrator Brian Mooney.

VII. General Business

1. Discussion and Possible Action Regarding a Resolution Authorizing the Issuance of \$775,000 General Obligation Promissory Notes, Series 2022A.

Following a presentation by David Ferris of Ehlers and lengthy discussion, a motion was made by Trustee Thusius and second by Trustee Brunner to approve the resolution authorizing the issuance of \$775,000 General Obligation Promissory Notes, Series 2022A.

Following discussion, a motion was made by Trustee Hartman and second by Trustee Brosius to amend the original motion from \$775,000 to \$763,000. A voice vote was called. Motion carries, 6-1,

with Trustee Ketelboeter abstaining. A roll call vote was requested on the amended motion. YES – Trustees Brosius, Thusius, Brunner, Pomykalski, Hartman, and President Lengfeld. NO – None. ABSTAIN – Trustee Ketelboeter. Motion carries, 6-0-1.

2. Discussion and Possible Action Regarding a Road Agreement between Cardinal Hickory Creek and the Village of Cross Plains.

Following a presentation by Jon Callaway with American Transmission Co. and discussion, a motion was made by Trustee Brosius and second by Trustee Ketelboeter to approve the road agreement between Cardinal Hickory Creek and the Village of Cross Plains. Following discussion, a voice vote was called. Motion carries, 5-2, with Trustees Thusius and Hartman dissenting.

3. Discussion and Possible Action on the 2021 Annual MS4 Permit.

Following an overview by Brian Berquist with Town & Country Engineering and discussion, a motion was made by Trustee Brosius, second by Trustee Brunner, and unanimously carried by the Village Board to approve the 2021 Annual MS4 Permit.

4. Discussion and Possible Action on Brewery Road Redevelopment.

Trustee Pomykalski provided an update regarding the visioning session that was held on March 23, as well as comments emailed to him. Following discussion, no action was taken.

5. Discussion and Possible Action Regarding Approval of the Special Event Permit for the Cross Plains Lions Club for the 2022 Cross Plains Trout Days.

A motion was made by Trustee Hartman and second by Trustee Thusius to approve the Special Event Permit for the Cross Plains Lions Club for the 2022 Cross Plains Trout Days. Following an overview by Michael Axon and discussion, a voice vote was called. Motion carries, 7-0.

6. Approve a Resolution to Authorize Village Administrator to Apply for and Manage WDNR Stormwater Runoff Grants.

Following discussion, a motion was made by Trustee Brunner, second by Trustee Pomykalski, and unanimously carried by the Village Board to approve a resolution to authorize the Village Administrator to apply for and manage WDNR Stormwater Runoff Grants.

7. Approve the Contract with Paul Davis Construction for Rosemary Garfoot Public Library Repairs.

Following discussion, a motion was made by Trustee Pomykalski, second by Trustee Hartman, and unanimously carried by the Village Board to approve the contract with Paul Davis Construction for Rosemary Garfoot Public Library repairs.

VIII. Adjournment

A motion was made by Trustee Thusius, second by Trustee Brosius, and unanimously carried by the Village Board to adjourn. The meeting ended at 7:19 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,


Bobbi Zauner
Finance Director/Clerk