

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Minutes

Village Hall
2417 Brewery Road
Cross Plains, WI 53528
(608) 798-3241

Monday, May 23, 2022
6:00 pm

The video link to this meeting can be found at: <https://www.youtube.com/watch?v=7RgNv1ikCWo>

I. Call to Order

President Lengfeld called the Village Board meeting to order at 6:01 PM.

II. Roll Call

Present: Trustees Andy Hartman, Cody Bratton, Doug Brunner, Cameron Bjorklund, Michael Pomykalski, Judy Ketelboeter, and President Jay Lengfeld.

Absent: None.

Also Present: Village Administrator Brian Mooney, Village Clerk Bobbi Zauner, and Evan Chambers of Town & Country Engineering.

Present via teleconference and/or web meeting: Chief of Police Tony Ruesga, Parks and Recreation Director Michael Axon, and Kevin Murphy.

III. Pledge of Allegiance

Everyone joined in on the Pledge of Allegiance.

IV. Public Comment – None.

V. Consent Agenda

1. Approve Minutes of Regular Village Board Meeting Held on April 25, 2022.

2. Approve Total Disbursements from 04/22/2022 through 05/19/2022 in the amount of \$474,057.5 as follows:

- 110 – General Fund: \$85,332.99
- 120 – Capital Fund: \$54,473.54
- 130 – Library Fund: \$9,087.26
- 150 – Debt Svc Fund: \$271,015.00
- 310 – TID Fund: \$0.00
- 660 – Water Fund: \$29,640.77
- 670 – Sewer Fund: \$24,508.02

Following discussion, a motion was made by Trustee Brunner, second by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the Consent Agenda as presented.

VI. Report of Village Officers

1. Village President

- A. President Lengfeld took nominations for Village Vice President. Trustee Hartman nominated Trustee Ketelboeter and second by Trustee Brunner. Following no other nominations, the Village Board unanimously voted Trustee Ketelboeter as the Village Vice President.

2. Village Vice President

- A. Vice President Ketelboeter provided a recap of Trout Days, noting that it was well attended. The Wine Walk sold 255 tickets.
- B. Ketelboeter also reported that the Chamber will be holding the Memorial Day Chicken BBQ this year and is looking for volunteers.

3. Other Trustee Reports

- A. Trustee Hartman thanked Pamela Bosben and Melissa Gavin for welcoming him to the Library Board and Sustainability Committees, respectively. Hartman said it was great to meet everyone and he looks forward to working with them.

4. Village Administrator

- A. Administrator Brian Mooney reported on an upcoming meeting regarding Phase II of the Scenic Valley subdivision.

5. Other Reports

- A. Parks and Recreation Director Michael Axon provided an update on the pickleball and basketball court project at Baer Park.
- B. Axon also reported that the pool will open for the season on Memorial Day. He thanked staff members Dain Ziegler, Andrea Fullerton, and Katarena Ketelboeter for their efforts in getting the pool ready for opening.

VII. General Business

1. Discussion and Possible Action on Approval for 2022 Street Bid Results.

Following an overview by Evan Chambers of Town and Country Engineering, a motion was made by Trustee Brunner and second by Trustee Hartman to approve the base bid to Payne & Dolan as recommended by staff. Following discussion, a voice vote was called. Motion carries, 7-0.

2. Discussion and Possible Action Regarding Resolution Appointing Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund.

Following an overview by Chambers, a motion was made by Trustee Hartman, second by Trustee Ketelboeter, and unanimously carried by the Village Board to approve a resolution appointing an authorized representative to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund.

3. Updates on Water System Improvements and PFAS Testing.

Chambers reported the results of PFAS testing in wells 1, 2, and 3. Following discussion, no action was taken.

- 4. Discussion and Possible Action Regarding the Village Funding Options for Purchasing 1601 Bourbon Road.**
Finance Director Bobbi Zauner presented three funding options for the land purchase at 1601 Bourbon Road. Following discussion, a motion was made by Trustee Hartman and second by Trustee Brunner to approve Option #3. Following discussion, a roll call vote was requested. YES – Trustees Pomykalski, Hartman, Bjorklund, Brunner, Bratton, Ketelboeter, and President Lengfeld. NO – None. Motion carries, 7-0.
- 5. Discussion and Possible Action Regarding Parcel Site Review Needs (Surveying/Soil Sampling) for 1601 Bourbon Road.**
Following an overview by Mooney and discussion, no action was taken.
- 6. Discussion and Possible Action Regarding USDA Community Facilities Direct Loan.**
Following an overview by Mooney and discussion, no action was taken.
- 7. Discussion and Possible Action Regarding Requests for Sewer Adjustment.**

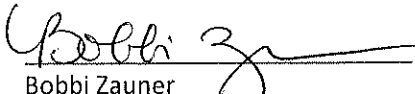
 - a. 1406 Ridgetrail Drive**
A motion was made by Trustee Brunner and second by Trustee Bjorklund to follow staff recommendation of granting a sewer adjustment. Following discussion, a voice vote was called. Motion carries, 5-2, with Trustees Ketelboeter and Hartman dissenting.
 - b. 2420 Valley Street**
A motion was made by Trustee Bjorklund and second by Trustee Bratton to follow staff recommendation to disallow a sewer adjustment. Following discussion, a voice vote was called. Motion carries, 7-0.
- 8. Discussion and Possible Action on Village Sidewalk Report.**
President Lengfeld presented the Sidewalk Report that was prepared by the Finance Advisory and Enhancement Committee. Following discussion, a motion was made by Trustee Brunner and second by Trustee Bratton to move forward with option #2 (50/50 split between parcel owner and the Village) for sidewalk replacements. Following discussion, a roll call vote was requested. YES – Trustees Bratton, Brunner, Bjorklund, and President Lengfeld. NO – Trustees Hartman, Pomykalski, and Ketelboeter.
- 9. Discussion and Possible Action Regarding Resolution 5-2022 Granting the Village Administrator the Authority to Authorize up to \$50,000 aggregate credit card limit to Village Employees.**
Following an overview by Mooney and discussion, a motion was made by Trustee Hartman, second by Trustee Brunner, and unanimously carried by the Village Board to approve a resolution granting the Village Administrator the authority to authorize up to \$50,000 aggregate credit card limit to Village Employees.
- 10. Discussion and Possible Action Regarding June 13, 2022 Special Board Meeting to discuss Safe Water Drinking Loan and possible Village Hall/Police Station Financing Plan.**
Following discussion, a special Village Board meeting will be held on June 13, 2022 at 6:00 p.m.

VIII. Adjournment

A motion was made by Trustee Hartman, second by Trustee Brunner, and unanimously carried by the Village Board to adjourn. The meeting ended at 7:16 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,


Bobbi Zauner
Finance Director/Clerk