

# Village of Cross Plains Finance Advisory and Enhancement Committee

*Regular Meeting Minutes*

**Wednesday, July 5, 2023**

**6:30 pm**

The video link to this meeting can be found at: [https://www.youtube.com/watch?v=Pn\\_2yBzpS7k](https://www.youtube.com/watch?v=Pn_2yBzpS7k)

## Call to Order and Roll Call

The meeting of the Village of Cross Plains Finance Advisory and Enhancement Committee was called to order at 6:30 p.m.

Present: Committee members Deb Cutler, Tim Hillebrand, Jed Henry, Michael Pomykalski, and Jay Lengfeld.

Absent: John Burandt

Also present: Bobbi Zauner (Finance Director).

I. Public Comment – None.

II. Reports

1. Committee Chairperson – None.

2. Committee Members – None.

3. Finance Director

A. Zauner reported that the Village Board approved a \$25 administrative fee for sewer adjustment requests, as a result of the Finance Advisory & Enhancement Committee report.

I. General Business

1. **Discussion and possible approval of the June 7, 2023 Finance Advisory and Enhancement Committee Minutes.**

A motion was made by Cutler, second by Henry, and unanimously carried to approve the June 7, 2023, Finance Advisory and Enhancement Committee meeting minutes.

**2. Discussion and possible action regarding green space mowing contract versus in-house mowing.**

Following a presentation by Jay Lengfeld and discussion, a motion was made by Henry and second by Cutler to accept the report as presented and move it to the Village Board.

Following discussion, a secondary motion was made by Pomykalski, second by Cutler, and unanimously carried by the Finance Advisory and Enhancement Committee to amend the original motion to accept the report with changes (add summary with price comparison and ask about storage of equipment).

A voice vote was called on the original motion with the amended language. Motion carries, 5-0.

**3. Discussion regarding Room Tax.**

Following an overview by Zauner and Lengfeld and discussion, no action was taken.

**4. Discussion and possible action regarding a policy on using state contracts for vehicle and equipment purchases.**

Following a presentation by Hillebrand and discussion, no action was taken. The Finance Advisory and Enhancement Committee will review the Village's Purchasing Policy at the August meeting.

**5. Discussion and possible action regarding in-person meetings for the Finance Advisory and Enhancement Committee.**

Following an overview by Lengfeld and discussion, future meetings of the Finance Advisory and Enhancement Committee will be held in-person with a Zoom option.

**II. Future Agenda Items**

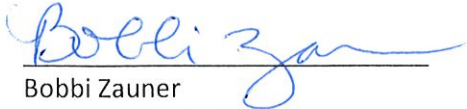
1. Chamber of Commerce funding
2. Room Tax
3. Purchasing Policy

**III. Adjournment**

A motion was made by Cutler, second by Hillebrand, and unanimously carried by the Finance Advisory and Enhancement Committee to adjourn at 7:26 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,



Bobbi Zauner  
Finance Director/Clerk