

Village of Cross Plains Community Development Authority

Regular Meeting Minutes

Tuesday, July 25, 2023
6:00 pm

This meeting was conducted both in-person and virtually.

I. Call to Order, Roll Call, and Agenda Review

The meeting of the CDA Committee was called to order at 6:01 pm.

Present: Village President Jay Lengfeld, Commissioner Scott Kroetz, Commissioner Brian Pitt,

Commissioner Jason Franzen and Commissioner Timon Zander.

Also Present – Village Administrator Brian Mooney

II. Public Comment – None

III. General Business

1. Appointment of Officers of Authority

Motion made by Commissioner Franzen, seconded by Commissioner Zander to move item number two to item number one on Agenda list for discussion-All Ayes. The following nominations were made by President Lengfeld: Chairperson Judy Ketelboeter-All Ayes, CDA Executive Director/Secretary- Brian Mooney-All Ayes, Vice Chairperson Timon Zander-All Ayes

2. Discussion CDA Overview and Goals

CDA Vice Chair Zander turned the floor over to Mr. Mooney to explain the background on the CDA and its role within the USDA loan process.

3. Schedule Public Hearing with respect to Blight Finding on August 22, 2023

Mr. Mooney explained the process for a blight assessment/determination and public hearing need and process of referral to the Village Board for a final blighted property declaration. Motion made by Village President Lengfeld, seconded by Commissioner Zander, to hold a public hearing at the August 22nd CDA Meeting-All Ayes.

4. Authorize the Executive Director/Secretary to negotiate with USDA with respect to financing of the new Village Hall/Police Station

A motion was made by Commissioner Zander, seconded by Commissioner Franzen, to authorize Mr. Mooney to negotiate with the USDA regarding the financing of the Village Hall loan-All Ayes.

5. Discussion Village Hall/Police Station Timeline and Lease Plan

Mr. Lengfeld covered some of the preliminary plans involving the Architect and Building plans related to the project. The current intent is to construct a roughly 15,000 square foot building with a parking lot capacity of 100 spaces. The hope is to have two Community input sessions and proceed with the loan in 2024, with building construction in 2025. The USDA loan should begin following final construction, so interim loans will be required for the initial stages of construction.

Next Meeting Tuesday August 22nd.

IV. Future Agenda Items

None

V. Adjournment

A motion was made by Lengfeld, seconded by Commissioner Pitt, and unanimously carried by the CDA Committee, to adjourn the meeting at 6:25pm.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or bmooney@cross-plains.wi.us