

Village of Cross Plains Finance Advisory and Enhancement Committee

Regular Meeting Minutes

Wednesday, August 2, 2023

6:30 pm

The video link to this meeting can be found at: <https://www.youtube.com/watch?v=vLL12phqV70>

Call to Order and Roll Call

The meeting of the Village of Cross Plains Finance Advisory and Enhancement Committee was called to order at 6:30 p.m.

Present: Committee members Deb Cutler, Tim Hillebrand, Jed Henry, John Burandt, Michael Pomykalski, and Jay Lengfeld.

Absent: None.

Also present: Bobbi Zauner (Finance Director).

I. Public Comment – None.

II. Reports

1. **Committee Chairperson**

A. Lengfeld reported that the mowing memo prepared by the Finance Advisory and Enhancement Committee was discussed at the Village Board meeting on July 24. Staff will send out a request for proposals for the mowing contract, and compare the proposals to estimated in-house mowing cost. Results to be discussed at the September 25 Village Board meeting.

2. **Committee Members** – None.

3. **Finance Director** – None.

I. General Business

1. **Discussion and possible approval of the July 5, 2023 Finance Advisory and Enhancement Committee Minutes.**

A motion was made by Henry, second by Hillebrand, and unanimously carried to approve the July 5, 2023, Finance Advisory and Enhancement Committee meeting minutes.

2. Discussion and possible action regarding Room Tax.

Following an overview Lengfeld and discussion, a motion was made by Cutler and second by Burandt to create a room tax ordinance. The beneficiary will be determined at a later date. Following discussion, a voice vote was called. Motion carries, 6-0.

3. Discussion and possible action regarding Village Purchasing Policy.

Following discussion, Zauner will add language to the Policy regarding oversight/enforcement and will create a form for department heads to complete when making applicable purchases. Revisions will be brought back to September meeting for further discussion/approval to submit to Village Board.

4. Discussion regarding banking request for proposals.

Following an overview by Lengfeld and discussion, Lengfeld and Burandt will work on this item later 4th quarter 2023.

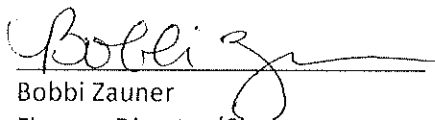
II. **Future Agenda Items** – None.

III. **Adjournment**

A motion was made by Pomykalski, second by Cutler, and unanimously carried by the Finance Advisory and Enhancement Committee to adjourn at 7:37 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,


Bobbi Zauner
Finance Director/Clerk