

Plan Commission
Regular Meeting Minutes

Village Hall
2417 Brewery Road
Cross Plains, WI 53528
(608) 798-3241

Tuesday, September 5, 2023
6:30 pm

I. Call to Order

Village President Lengfeld called the meeting to order at 6:30 pm.

II. Roll Call

Present: Commissioner(s) Seth Johnson and Bill Brosius Trustee(s) Judy Ketelboeter, Doug Brunner and Village President Lengfeld

Also Present: Village Administrator Brian Mooney, Village Planner Sonja Krussel

III. Pledge of Allegiance – Everyone joined in the Pledge of Allegiance.

IV. Public Comment – None

V. General Business – Regular Meeting

1. **Approval of the Minutes from the June 5, 2023, Plan Commission Meetings**

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Plan Commission, to approve the June 5, 2023 Plan Commission meeting minutes.

2. **Garage Offsets**

A.) Public Hearing

Commissioner Brosius motioned to commence the public hearing, seconded by Trustee Brunner, and unanimously carried by the Commission to open the public hearing.

Hearing no comments, a motion was made by Trustee Brunner, seconded by Commissioner Brosius, and unanimously carried by the Plan Commission to close the public hearing.

B.) Action

A motion was made by Commissioner Brosius, seconded by Trustee Brunner, to recommend approval of the proposed Ordinance to the Village Board for final approval. A comment to speak was received after the closure of the public hearing, and due to confusion on the public hearing rules, permission was granted to John Peterson to speak about his property. Following an overview of the events involving his proposed home plans leading up to the proposed Ordinance change, the Plan Commission resumed discussion. Mr. Peterson requested the Village hold a Special Board Meeting for the Ordinance change prior to the regular monthly Village Board Meeting.

Commissioner Johnson inquired about whether the original code language referencing the front facing portion of the garage was meant to be the garage door or the home. Village Planner Krussel noted that it was determined the code interpretation was to limit the distance total from the home not to exceed ten feet. Village Planner Krussel also pointed out one edit from the final Ordinance involving "Detached Garages not being permitted" needed to be removed from the final recommended changes. Discussion about whether enforcing the eighteen-inch garage offset rule for third car garages was worth including. Upon discussion, Village President Lengfeld asked for an amendment to the remove the "Detached Garages will not be permitted" language from the final Ordinance approval. A motion was made by Trustee Brunner, seconded by Commissioner Johnson, to amend and remove the "Detached Garage" language from the final Ordinance. Receiving no requests for discussion, the motion was supported unanimously by the Plan Commission. Village President reintroduced the Original Motion minus the language removal of "Detached Garages not being permitted", All Ayes.

3. Discussion Village Wall Mural

Allie Novitske provided background information related to the proposed wall mural at Lake Ridge Bank's site at 1205 Main Street. Ms. Novitske stated the mural will be hand painted directly on the brick wall of the Bank, and feels it will be a nice welcome to the Village of Cross Plains. The mural will be maintained by the Bank, at no costs to the Village. Discussion surrounded how the Lake Ridge Bank logo being treated towards the portion of the Ordinance pertaining to permissible signage, with the rest of the mural treated as art. It was recommended that the approval of the permit be brought before the Village Board for informational purposes. A motion was made by Commissioner Johnson, seconded by Trustee Brunner, to we recommend approval of the proposed art/sign. All Ayes.

4. Village Short Term Rental Ordinance

A.) Public Hearing

Trustee Ketelboeter motioned to commence the public hearing, seconded by Commissioner Johnson, and unanimously carried by the Commission to open the public hearing.

Hearing no comments, a motion was made by Commissioner Brosius, seconded by Trustee Brunner to close the public hearing.

B.) Action

A motion was made by Commissioner Johnson, seconded by Trustee Brunner, to approve the Short-Term Rental Ordinance as presented. All Ayes

5. Discussion Village Banner Policy

Village President Lengfeld provided a quick summary of topic history and the evening points of discussion. Mr. Lengfeld explained the recommendation to change the existing Village Main Street Overhead Banner policy name to Main Street Overhead Banner and Village Entry Sign Policy, incorporating the new policy language for the entry sign banners. A motion was made by Commissioner Brosius, seconded by Commissioner Johnson to accept the changes to the Banner Policy to include the Entry Sign usage. All Ayes.

6. Discussion Village Water System Philosophy

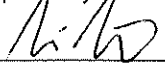
Mr. Lengfeld explained that Mr. Mooney has compiled a report that on the received information related to the Village Water System Philosophy, to be shared with the Commission and community partners for additional comments and suggestions. This document will be shared with the group, and recommendations for additional feedback should be submitted by September 25th in order to be included in time for the October Plan Commission meeting.

VI. Adjournment

A motion was made by Commissioner Brosius, seconded by Trustee Brunner, and unanimously carried by the Plan Commission to adjourn at 7:17 pm.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,



Brian Mooney
Village Administrator