

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Minutes

Village Hall
2417 Brewery Road
Cross Plains, WI 53528
(608) 798-3241

Monday, October 23, 2023

6:00 pm

The video link to this meeting can be found at: <https://www.youtube.com/watch?v=ZgomHU9EC6M>

I. Call to Order

President Lengfeld called the Village Board meeting to order at 6:00 PM.

II. Roll Call

Present: Trustees Cody Bratton, Doug Brunner, Sarah Borchardt, Cameron Bjorklund, Michael Pomykalski, Judy Ketelboeter, and President Jay Lengfeld.

Absent: None.

Also Present: Village Administrator Brian Mooney, Village Clerk Bobbi Zauner, Library Director Elizabeth Clauss, Chief of Police Tony Ruesga, Public Works Director Jerry Gray, Parks and Recreation Director Michael Axon, Joe Pertzborn, Jeff Kitsemble, Ted Pritchett, Dain Ziegler, Ray Darrow, Scott Schmidt, Randy Briske, Troy Hellenbrand, Lori Hellenbrand, Gordy Esser, and Annette Geisler.

Present via teleconference and/or web meeting: Pam Born, Jed Henry, and Kevin Murphy.

III. Pledge of Allegiance

Everyone joined in on the Pledge of Allegiance.

IV. Public Comment

1. Lori Hellenbrand, 4716 Enchanted Valley Rd, spoke in support of naming the park shelter by the large baseball diamond at Baer Park in honor of Norm Esser.

V. Consent Agenda

1. Approve Minutes of Regular Village Board Meeting Held on September 25, 2023.

2. Approve Total Disbursements from 9/22/2023 through 10/19/2023 in the amount of \$962,287.94 as follows:
 - 110 – General Fund: \$92,762.44
 - 120 – Capital Fund: \$50,201.85
 - 130 – Library Fund: \$9,761.89
 - 150 – Debt Svc Fund: \$4,227.50
 - 310 – TID Fund: \$2,020.93
 - 660 – Water Fund: \$99,277.34
 - 670 – Sewer Fund: \$704,035.99
3. Approve Sewer Adjustment Requests
 - A. 8011 Laufenberg Blvd
 - B. 1412 Cornerstone Dr
 - C. 1414 Cornerstone Dr
 - D. 2615 Twin Pine St
 - E. 2021 Julius St
 - F. 1847 Cornerstone Dr
 - G. 3007 Conrad Dr
4. Approve Creek Crossing Subdivision Multi-User Mailbox Agreement.
5. Approve 2024-2028 Agreement for Assessment Services with Accurate Appraisal, LLC.
6. Approve Resolution Authorizing Budget Amendment 2023-2.
7. Accept the 9/30/2023 Cash and Investment Report.
8. Accept the 2023 3rd Quarter Financial Report.
9. Approve Pay Request for 2023 Street and Utility Project.
10. Approve Disbursement Request for 2023 Clean Water Fund Loan.
11. Approve Disbursement Request for 2023 Safe Drinking Water Loan.

A motion was made by Ketelboeter and second by Brunner to approve the Consent Agenda as presented. Following discussion, a voice vote was called. Motion carries, 7-0.

VI. Report of Village Officers

1. Village President – None.
2. Village Vice President
 - A. Vice President Judy Ketelboeter congratulated Mike Axon on 17 years of service with the Village of Cross Plains and Scott Schmidt for 2 years of service with the Village of Cross Plains.

3. Other Trustee Reports

- A. Trustee Bratton reported that the Parks and Recreation Committee will be presenting conceptual plans for the pool at an upcoming meeting. Bratton also wished to recognize Dain Ziegler and Mike Axon regarding positive feedback that was received from an out-of-town family visiting Baer Park.

4. Village Administrator

- A. Village Administrator Brian Mooney reported that he has been appointed to the Dane County Regional Housing Authority Executive Committee.

5. Other Reports – None.

VII. General Business

1. Discussion and Possible Action Regarding the Naming of Norm Esser Park Shelter.

A motion was made by Brunner and second by Bratton to name the shelter at the large baseball diamond at Baer Park after Norm Esser. Following discussion, a voice vote was called. Motion carries, 7-0. Staff will confirm with the family if they want the name to be “Norm Esser” or Norm Esser, Sr.”

2. Discussion and Possible Action Regarding 2024 General Operating Base Budget and Supplemental Requests.

A. Gateway to the Driftless Organization

Following an overview by Mooney, a motion was made by Borchardt and second by Brunner to approve the supplemental request for the Gateway to the Driftless Organization in the amount of \$1,500. A voice vote was called. Motion carries, 6-1, with Ketelboeter dissenting.

B. Cyber Security Software Upgrade

Following an overview by Mooney, a motion was made by Pomykalski, second by Brunner, and unanimously carried by the Village Board to approve the supplemental request for cyber security software upgrades.

C. Archive Social

Following discussion, no action was taken. The budget for social media archiving will remain at the 2023 level of \$3,000.

D. Northwest Dane Senior Services

A motion was made by Brunner and second by Ketelboeter to approve the supplemental request for Northwest Dane Senior Services. Following discussion, a secondary motion was made by Brunner, second by Ketelboeter, and unanimously carried by the Village Board to amend the language of the original motion to include the amount of \$29,022. A voice vote was called on the original motion with the amended language. Motion carries, 7-0.

E. Creek Monitoring

Following an overview by Mooney, a motion was made by Pomykalski and second by Brunner to approve the supplemental request for creek monitoring in the amount of \$8,000. Following discussion, a voice vote was called. Motion carries, 6-1, with Bratton dissenting.

F. Assessment Services

Following discussion, no action was taken.

G. Village Mowing Services

Following discussion, a motion was made by Pomykalski and second by Brunner to approve Rickman Lawn Care and Snow Removal for 2024 Village Mowing Services. Following discussion, a roll call vote was requested. YES – Pomykalski, Brunner, Ketelboeter, and Lengfeld. NO – Borchardt, Bjorklund, and Bratton. Motion carries, 4-3.

3. Discussion and Possible Action Regarding the 2024 Draft Budget and Village Staff Supplemental Requests.

Following lengthy discussion, a motion was made by Bjorklund and second by Bratton to approve staff wage supplemental requests as presented. A roll call vote was requested. YES – Bjorklund, Borchardt, Bratton, Brunner, and Ketelboeter. NO – Pomykalski and Lengfeld. Motion carries, 5-2.

A motion was made to approve the 2024 draft base budget. Following discussion, a roll call vote was requested. YES – Brunner, Pomykalski, Ketelboeter, Bjorklund, Borchardt, Bratton, and Lengfeld. NO – None. Motion carries, 7-0.

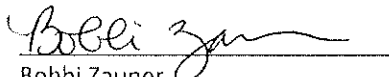
VIII. Future Agenda Items – None.

IX. Adjournment

A motion was made by Brunner, second by Bratton, and unanimously carried by the Village Board to adjourn. The meeting ended at 8:20 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,



Bobbi Zauner
Finance Director/Clerk